

AGENDA

Meeting: Chippenham and Villages Area Board

Place: Wiltshire & Swindon History Centre, Cocklebury Road, Chippenham, Wiltshire, SN15 3QN

Date: Monday 10 June 2024

Time: 6.30 pm

Including the Parishes of: Biddestone, Castle Combe, Chippenham, Chippenham Without, Christian Malford, Grittleton, Hullavington, Kington Langley, Kington St Michael, Langley Burrell Without, Nettleton, North Wraxall, Seagry, Stanton St Quintin, Sutton Benger, Yatton Keynell.

The Area Board welcomes and invites contributions from members of the public. The Chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

Networking opportunity from 6.00pm

Please direct any enquiries on this Agenda to Stuart Figini (Senior Democratic Services Officer), direct line 01225 718221 or email stuart.figini@wiltshire.gov.uk

All the papers connected with this meeting are available on the Council's website at www.wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

Wiltshire Councillors

Cllr Ross Henning, Lowden and Rowden
Cllr Dr Nick Murry, Monkton
Cllr Liz Alstrom, Chippenham Hardens & Central
Cllr Nick Botterill, By Brook
Cllr Clare Cape, Pewsham

Cllr Adrian Foster, Chippenham Sheldon
Cllr Howard Greenman, Kington
Cllr Peter Hutton, Cepen Park and Hunters Moon
Cllr Kathryn Macdermid, Chippenham Hardenhuish
Cllr Nic Puntis, Chippenham Cepen Park & Derriads

Recording and Broadcasting Information

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Parking

To find car parks by area follow [this link](#).

Public Participation

Please see the agenda list on following pages for details of the items for discussion. The Area Boards welcome public participation and the Chairman will try to ensure that everyone has the opportunity to participate where possible. To discuss matters not on the agenda, please contact the officer named on the front page, ahead of the meeting.

For extended details on meeting procedure, submission and scope of questions and other matters, please consult [Part 4 of the council's constitution](#).

The full constitution can be found at [this link](#).

Our privacy policy is found [here](#).

For assistance on these and other matters please contact the officer named above for details

Area Board Officers

Strategic Engagement & Partnerships Manager (SEPM) – Ros Griffiths – email:
Ros.Griffiths@wiltshire.gov.uk

Area Board Delivery Officer –

Democratic Services Officer – Stuart Figini - Email: stuart.figini@wiltshire.gov.uk

| Items to be considered | Time |
|---|------|
| <p>1 Election of Chairman</p> <p>To elect a Chairman for the forthcoming year.</p> | |
| <p>2 Election of Vice-Chairman</p> <p>To elect a vice-Chairman for the forthcoming year.</p> | |
| <p>3 Apologies</p> <p>To receive any apologies for absence.</p> | |
| <p>4 Minutes (<i>Pages 1 - 8</i>)</p> <p>To confirm the minutes of the meeting held on 11 March 2024.</p> | |
| <p>5 Declarations of Interest</p> <p>To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.</p> | |
| <p>6 Chairman's Announcements (<i>Pages 9 - 32</i>)</p> <p>The Chairman will give an update on outcomes and actions arising from previous meetings of the Area Board:</p> <ul style="list-style-type: none"> • Highways Matters Q and A • Consultation on the Licensing Policy • Local Nature Recovery Strategy Engagement Update • Multiply – National Numeracy Day | |
| <p>7 Information Items (<i>Pages 33 - 44</i>)</p> <p>The Board is asked to note the following Information items:</p> <ul style="list-style-type: none"> • Community First • Healthwatch Wiltshire • Update from BSW Together (Integrated Care System) | |
| <p>8 Partner and Community Updates (<i>Pages 45 - 70</i>)</p> <p><u>Written Updates</u></p> <p>The Board is asked to note the following written and online updates attached to the agenda:</p> <ul style="list-style-type: none"> • Neighbourhood Policing Team and Wiltshire Road Safety Partnership – Perry Payne • Age UK Update | |

Verbal Updates

To receive any verbal updates from representatives, including:

- Parish and Town Councils
- Parish Forum Notes
- Other Community Groups

9 **Community Asset Transfer**

To consider an application for the transfer of The Oaks, Chippenham, SN15 1DU from Wiltshire Council to The Rise Trust. Report to be circulated.

10 **Area Board - End of Year Report (Pages 71 - 92)**

Part I – Looking Back

To receive the Area Board End of Year Report as well as to report on progress made in addressing the Area Board priorities selected for 2023/24:

- youth engagement and positive activity opportunities (Cllrs Macdermid, Alstrom, Foster, Hutton and Henning)
- addressing climate change (Cllrs Murry and Macdermid)
- supporting positive mental health and wellbeing and reducing social isolation (Cllr Cape)
- supporting the local economy and cost of living crisis (Cllrs Greenman and Henning)
- reducing anti-social behaviour (Cllrs Alstrom and Henning)

Part II – Looking Forward

- To receive a summary of community area JSNA Survey Results.
- To highlight potential priorities for the Area Board to consider for 2024/25.
- To appoint Members as Lead representatives to Outside Bodies, listed on Appendix A and to note the Terms of Reference as set out in Appendix B.

11 **Local Highways and Footpath Improvement Group (LHFIG)** (Pages 93 - 124)

To note the minutes and consider any recommendations arising from the last LHFIG meeting held on 30 April 2024, as set out in the attached report.

12 **Area Board Funding** (Pages 125 - 128)

To note the remaining budgets and to consider any applications for funding, as detailed in the attached report and summarised below:

Remaining Budgets:

| Community Area Grant | Older & Vulnerable | Young People |
|----------------------|--------------------|--------------|
| £33,527 | £7,700 | £30,500 |

Area Board Initiatives:

| Ref/Link | Grant Details | Amount Requested |
|----------|---------------|------------------|
| | n/a | |
| | | |

Community Area Grants:

| Ref/Link | Grant Details | Amount Requested |
|-------------------------|---|------------------|
| ABG1818 | Chippenham Corsham and Box Primary Care Network - Health prevention scheme in the community setting using social prescribes | £500 |
| | | |

Older & Vulnerable Grants:

| Ref/Link | Grant Details | Amount Requested |
|-------------------------|--|------------------|
| ABG1783 | Chippenham Day Centre - Activities programme | £550 |
| | | |

Young People Grants:

| Ref/Link | Grant Details | Amount Requested |
|-------------------------|---|------------------|
| ABG1735 | Wiltshire Council – Storytelling Pilot Project | £1,000 |
| ABG1742 | Youth Adventure Trust - Supporting Disadvantaged Young People in Chippenham | £4,000 |
| ABG1851 | The RISE trust Youth - Chippenham RISE youth work | £5,000 |

Delegated Funding

The Board is asked to note any funding awards made under the

Delegated Funding Process, by the Strategic Engagement & Partnership Manager, between meetings due to matters of urgency:

- None

Further information on the Area Board Grant system can be found [here](#).

13 **Urgent Items**

Any other items of business which the Chairman agrees to consider as a matter of urgency.

14 **Future Meeting Dates and Close**

Future Meeting Dates (6.30-8.30pm):

- 2 September 2024

For information on applying for a grant or grant application deadlines for these meetings, contact the Strategic Engagement & Partnerships Manager (SEPM) – Ros Griffiths – email: Ros.Griffiths@wiltshire.gov.uk